ADDISON PARK DISTRICT
REQUEST FOR PUBLIC RECORDS

TO: _____FROM:_____

FOI OFFICER, Name
Director of Parks & Recreation

_____ _____
DEPARTMENT/AGENCY ADDRESS

_____ _____
ADDRESS

_____ _____
PHONE NUMBER

DESCRIPTION OF REQUESTED RECORD(S):

Please indicate if you wish to inspect the above captioned records or wish a copy of them:

_____ Inspection _____ Copy _____ Both

Do you wish to have copies certified?_____

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FOR OFFICE USE ONLY:

_____ _____
Date Received Date Response Due